



Role Profile

Job Title:	Collection Tin Volunteer			
Grade:	NA			
Salary:	NA			
Hours:	To be discussed with each volunteer			
Contract Type:	Volunteer			
Location:	North Kent			
Responsible to:	Head of Income and Engagement			
Responsible for:	N/A			
Committed	Curiosity	Connected	Collaborative	Compassionate

Background:

Oasis is a passionate and ambitious organisation committed to tackling the causes and consequences of domestic abuse on families. We are known in Kent & Medway for our dedicated, independent services that have been supporting the cause with a local focus for many years.

Overall:

We provide an efficient service for families affected by domestic violence and abuse across Kent & Medway. These families and individuals will have a range of needs, and our client support work is needs-led, risk-focused & trauma-informed with a focus on developing individual resilience. We work with clients in a range of settings. We provide group work, and all support colleagues are expected to be capable of integrated working in the wider social system.

The Team:

The Income and Engagement Team at Oasis is responsible for all the charity's public relations, fundraising, and internal communications. This includes managing media relations, developing marketing materials, producing publications, running social media accounts, updating the website, writing e-newsletters, and organising PR campaigns. The team works towards a strategy that aims to maximise fundraising and PR opportunities, increasing knowledge and challenging attitudes towards Domestic Abuse and maintaining the charity's reputation.

Purpose of the role:

We are looking for an enthusiastic and friendly volunteer to help us raise money and awareness for Oasis Domestic Abuse Service in your local community. Our collection tins are a simple way to raise money and awareness for Oasis, to help us continue to support people affected by domestic abuse.

Collection Tin Volunteer – North Kent Based (Office in Gravesend)**Key Responsibilities:**

- Finding new businesses to place collection tins in your local area
- Regularly visit and swap full tins for empty ones
- Return full tins to Oasis employee the day of collection
- Build relationships with local businesses, pubs, shops, sports venues etc.
- Regular communication with the Income and Engagement team

Please note: You will need the means to be able to travel to different locations

Review arrangements:

The details contained in the role specification reflect the content of the job at the date the document was prepared. It should be remembered, however, that it is inevitable that over time the nature of individual roles will change; existing duties may be lost, and other duties may be gained without changing the general character of the duties or the level of responsibility entailed. Consequently, we expect to revise this role specification from time to time and consult with the postholder at the appropriate time.

Oasis Domestic Abuse Service is committed to safeguarding and promoting the welfare of children; applicants must be willing to undergo child protection screening appropriate to the post, including checks with past employers and the Disclosure and Barring Service.

Person Specification	Essential	Desirable
1. Experience		
Record keeping experience whether through education, workplace or other volunteer roles		X
Excellent written and communication skills	X	
Good use of Word and Excel	X	
2. Knowledge & Qualifications		
Good knowledge of your local area	X	
Understanding of the Fundraising Code of Practice		X
3. Capabilities & skills		
Commitment to our charity values, ethos, and objectives.	X	
Commitment to attending training sessions for your continuous learning and events.	X	
Flexibility, Problem Solving, and Teamwork.	X	
Reliable and a good timekeeper	X	
4. Other		
Candidates must be willing to undergo an Enhanced Disclosure & Barring Service check		

